

## **Finance**

### **CIVIL AIR PATROL FINANCE MANUAL**

This manual supplement prescribes additional procedures in effect for the Fox Cities Composite Squadron (GLLR-WI-055), a unit of the Wisconsin Wing CAP. This supplement is required by actions taken to fulfill directives under the provisions of the August 2002 and May 2003 NEC votes relating to the sale of a previous facility known as Zimmerman Field and an authorization to construct a new facility. Full understanding of this supplement may only be obtained by reading it in conjunction with the related paragraphs of CAPM 173-2.

CAPM 173-2, 16 November 2005 is supplemented as follows:

#### **4. Finance Committee**

A. Fox Cities Composite Squadron is authorized to establish a second Finance Committee (to be known as Fox Cities Building Finance Committee) for the purpose of authorizing the expenses of the building project in compliance with CAPM 173-2.

B. This committee may include Lt Col Stephen Kohler and Lt Col Harvey Moss regardless of their squadron assignment or duty assignments.

C. This committee may be revised to fill vacancies by the Squadron Commander with the concurrence of the Wing Commander.

D. The Fox Cities Building Finance Committee may be authorized for FY2006 and FY2007.

E. The following individuals are appointed to the Fox Cities Building Finance Committee as of 14 March 2006

- Lt Col Richard Kreitz, Jr., Squadron Commander
- 1<sup>st</sup> Lt Christopher Klein, Squadron Finance Officer
- Lt Col John Hoffmann, Building Committee Chairman
- Lt Col Stephen Kohler, Northeast Group Commander
- Lt Col Harvey Moss, Northeast Deputy Group Commander

F. The Squadron Commander may designate any of the committee members to act as the Chairman of the Fox Cities Building Finance Committee.

#### **6. Banking policies**

A. A previously authorized Fox Cities building checking account is a specialty account as per 173-2

B. All checks on this account will require two original signatures from the Fox Cities Building Finance Committee

#### **24. Dissolution of Committee and dispersal of remaining funds**

A. No later than 30 September 2007 or upon the Wing Commander's approval of the report of completion of the building project by the Fox Cities Building Committee, and upon the Wing Commander's approval of the final building financial report by the Fox Cities Building

Finance Committee, any remaining funds will be transferred to the general account of the Fox Cities Composite Squadron. With the approval of those reports, the Wing Commander may dissolve the Fox Cities Building committee and the Fox Cities Building Finance Committee.

**Summary of changes**

Replacement of CAPR 173-2 requires revision or replacement of any prior wing supplements

Requiring the Fox Cities Composite Squadron to comply with CAPR 173-2 effective 16 November 2005 has required special circumstances for a previously approved building sale and building project.

To maintain the continuity on the building project of two long term squadron member's that have recently been promoted to Northeast Group Commander and Northeast Deputy Group Commander.

/s/ Clair D. Jowett  
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Commander

This is the first publication of this supplement.